

Request for Proposal (RFP)

Children's Programming

The Family Justice Center (Center) is committed to ending and prevention interpersonal violence through coordinated community responses and providing holistic and innovative services to victims of violence. Recognizing that over 70 percent of our clients have minor children living in their homes and desiring to offer trauma-informed educational programs for their children, the Center is inviting qualified individuals and organizations to submit a response to this Request for Proposal.

SCOPE OF SERVICES

The Center currently provides child watch for evening educational programs for our clients, such as Project Connect, Mentes Positivas and Triple P parenting classes. However, there are no educational activities offered to these children. Our goal is to offer educational opportunities to children while their parents are attending evening programs.

- Focus: Children in 4th to 12th grades;
- Most evening programs will be 2 hours in length for 6 to 8 weeks;
- Contract period: February 1, 2019 to December 31, 2020;
- Payment plan: Monthly invoice; and
- Total contract amount: Maximum \$40,000

QUALIFICATIONS

- Teaching credentials or equivalent;
- Understanding of dynamics of interpersonal violence;
- Demonstrated experience in working with people from diverse backgrounds (ethnic, religious, social class, gender identity, sexual orientation etc.);
- Excellent interpersonal and problem-solving skills; and
- Bilingual Spanish speaker preferred.

DOCUMENT SUBMISSION REQUIREMENTS

Applicants must submit a response that includes:

- A statement that you or your organization is interested in performing the work;
- A description of programs offered;
- Your qualifications;
- Preferred hourly rate or project budget; and
- 3 professional references.

Proposals must be received no later than January 15, 2019 via email to:
Susun@cocofamilyjustice.org.